

## Minutes of Bay Community Theatre

January 9, 2023

Meeting called to order at 5:05. Present: Rick Andrews, Jim Nairne, Jeff Slocombe, Sherry Edwards, Jim Koch, Cheryl Hutchinson, and Kevin Maher.

Minutes and agenda are approved with unanimous consent.

Financial report provided by Jim. Jim to provide an email to the other members of the board and will give a synopsis of the “broad story” of the year in review financially. Jim will redo forms to show income to provide to MLCC.

Programming by Sherry- Great reviews for Holiday concert. Holiday movies did well. Christine given much credit for getting the information out. Discussions about Kennedy’s kitchen and the Spring Film series. The board approves Closed captioning on Tuesday. National Popcorn Day is Thursday, January 18<sup>th</sup>, 2023. Offering \$1 off. Will try and schedule for the Holiday concert and holiday movies.

Fundraising- Need to follow up how grants are closing out. Mostly catching up from the seat campaign. Received a few checks for the end of the year.

Marketing-Jim K discusses the Marketing Committee launch. Reaching out at annual meeting for marketing people.

Memberships-Medilodge wants to do an organizational memberships. Would need to have a committee to determine how to approach this.

Will be doing our own hosting for websites and have control of the domain name.

Telephones should bundle with Spectrum. Jeff will work on getting out of the 8 by 8 contract and setting up something with Spectrum.

Almost done on the Seating campaign. Three seats still available. Will decide later how to deal with them.

Alcohol Report- MLCC wants one more form. Should be up and running in a week or two.

General Manager search. Rick meeting with candidate then will meet with Sherry.

Annual meeting- Brenda Briggs going to be election supervisor. All would continue to serve in 2023. Have been discussing bifurcating duties to take some of the burdens off of the president's role.

Donor Recognition-discussing putting up a donor recognition wall. Board authorizes seeking a cost estimate for developing a display.

Next renovation-Lobby redo-could also do general maintenance in the front.

Meeting adjourned at 6:35.